

Sample First Contact with Recruiter Email

Dear Recruiter,

XXX suggested that you and I speak.

Yes, I'm one of those experienced YYYs seeking their next leadership opportunity.

XXX, pushed me to connect with several colleagues who she has a great deal of trust in. Can't image a higher stamp of approval than XXX. Which makes you one of the stellar few.

Certainly you are busy these days, let's just make a quick connection to see how you would like to proceed.

If you like, we can chat on the phone or Skype.

Or we can start with an electronic relationship and go from there.

Let me know your preference.

Your first name

your phone, email, skype and LinkedIn address